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| **ISSUE LOG** | | | | | **FORM [01]**  **Ref: IssueLog\_V1.0\_**  **Version: 1.0** | |
| **Programme:** Social and Professional Project Management | | | **Project:** Omantha Tyre House | | **PRINCE2** | |
| **Number** | **Type** | **Date**  **Identified** | **Date of**  **Last Update** | **Description and Comments** | **Author** | **Status** |
| 01 | The client is unable to clearly convey the requirement. | 06/02/2023 | 16/02/2023 | Because of the client's lack of familiarity with technical terms, it was challenging to define the needs. | Risk Manager | Overcame |
| 02 | Complete the scope. | 08/02/2023 | 16/02/2023 | The system's basic operations were disregarded, or unwanted functions were added to the system. | Risk Manager | Overcame |
| 03 | Time management issues. | 12/02/2023 | 16/02/2023 | The project's expected time frame can be exceeded. developed and designed a Gantt chart and work breakdown framework to manage the timeline. | Risk Manager | Overcame |
| 04 | The project's resources might not be enough. | 12/02/2023 | 03/03/2023 | Although certain resources were discovered to be insufficient, we were nevertheless able to compile all the necessary materials. | Risk Manager | Overcame |
| 05 | Problems with the activity network diagram and Interface design. | 20/02/2023 | 23/02/2023 | There were some difficulties encountered when drawing the diagrams because they are new. | Risk Manager | Overcame |
| 06 | Issues and mistakes with GUI design. | 20/02/2023 | 23/02/2023 | The client asked that the website be created using the most recent version. Therefor team members have to learn about the latest web design version. | Risk Manager | Ongoing |
| 07 | EV Analysis | 27/02/2023 | 02/03/2023 | There were some difficulties encountered when drawing the diagrams because they are new. However, Members of the team did the proper research and plan it. | Risk Manager | Overcame |
| 08 | Client Meeting Postponed. | 25/02/2023 | 02/03/2023 | The client meeting has been postponed due to the client's reason. But, Talked with the client and rescheduled a meeting. | Risk Manager | Overcame |
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